

CITY OF LOVINGTON
REGULAR MEETING OF PLANNING AND ZONING COMMISSION

Tuesday, April 15, 2025 4:00 PM
TO BE HELD AT 214 SOUTH LOVE STREET

AGENDA

Notice of this meeting has been given to the public in compliance with Section 10-15-4 NMSA 1978

OPEN MEETING

Call To Order

Roll Call

Invocation

Pledge of Allegiance and Zia

Approval of Agenda

Consideration of Minutes

COMMISSIONERS AND STAFF REPORT

PUBLIC COMMENT

ACTION ITEMS

- Variance request for 304 W Ave O carport no front setback
- Zone Change request 300 Block E Ave K - Tract 1A

ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the City Clerk at 575-396-2884 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk at 575-396-2884 if a summary or other type of accessible format is needed 72 HOURS PRIOR TO THE MEETING.

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: 4/15/2025



Item Type: Other Action

SUBJECT: Variance request for 304 W Ave O carport no front setback
DEPARTMENT: Planning and Zoning
SUBMITTED BY: Crystal R Ball, CFM, CZO
DATE SUBMITTED: 2/26/2025

COMPREHENSIVE PLAN IMPLEMENTATION:

LU 2.0 Support neighborhood initiatives to address concerns and improvements

STAFF SUMMARY:

Carport was built in 2021 without permits and does not meet the front setback requirement . The size of the carport is 800sqft but over 80 sqft is used as the front porch area, due to this being one structure the use of the area in the structure for the carport meet the 720 sqft requirement.
Owner will be required to get engineered plans, the NM CID permit and have all inspection completed and approved for the variance to be finalized.City Commission has stated requiring a time frame on these variances in which the conditions must be met or the structure must be removed.

FISCAL IMPACT:

none

RECOMMENDATION:

Staff needs recommendation and time frame set to take to Commission.

ATTACHMENTS:

Description	Type
patio area	Cover Memo
patio area	Cover Memo
aerial	Cover Memo
owner request latter	Cover Memo
letter from owner	Cover Memo







Translation of owner letter;

I, Martha, in my economic possibilities being a single mom of 3 kids I decided a few days ago to build a carport for my cars. Someone from my family helped me with the manual labor because I don't have much economic possibility. I also decided to build it because I have 2 kids with special needs that spend their time outside during the warm weather. This is my initial reason for building the carport. If I had the surficial economic possibilities which I don't have I would of taken this matter a different way, it was not my intention to disobey any authority my apologies to whom it may concern.

Translation done by Isabella Salazar, City Administrative Assistant

10/3 / 2025

Yo Martha a mis posibilidades economicas siendo yo una mama soltera con 3 hijos hace unos años decidi construir un porche para mis carros alguien de la familia me ayudó con la mano de obra porque yo no tengo mucha posibilidad economica, decidi construirla tambien porque tengo 2 hijos especiales que pasan tiempo afuera en el tiempo de calor, esto fue mi unico motivo al hacer este porche, si hubiera tenido suficiente posibilidad economica pues claro que no tengo el menor intento o intencion de desobedecer ninuna ~~de~~ autoridad mis disculpas de mí para quien corresponda:

Martha O Morales
Martha O Morales

CITY OF LOVINGTON
COMMISSION STAFF SUMMARY FORM

MEETING DATE: 4/15/2025



Item Type: Other Action

SUBJECT: Zone Change request 300 Block E Ave K - Tract 1A
DEPARTMENT: Planning and Zoning
SUBMITTED BY: Crystal R Ball, CFM, CZO
DATE SUBMITTED: 4/4/2025

COMPREHENSIVE PLAN IMPLEMENTATION:

LU 4.0 Designate areas for heavy commercial and industrial activities

STAFF SUMMARY:

New owner of property is requesting a Zone Change from Commercial to Industrial to allow his business into the area.
Planning and Zoning staff and Code Enforcement staff agree to this change to move trucking companies out of Commercial zones and into Industrial Zones to relieve the issues of homes being on the same property as a trucking company. Trucks have easy access to the bypass on Commercial St and the owner will be requested to build privacy fence to shelled adjacent residential areas. Area directly east of this property is Industrial and the few homes in this area are non conforming and will one day not be allowed to be rebuilt if substantially damaged.

FISCAL IMPACT:

None

RECOMMENDATION:

Staff needs Commission recommendation to take to the City Commission.

ATTACHMENTS:

Description

aerial

Current zone map

Zone map of area

Type

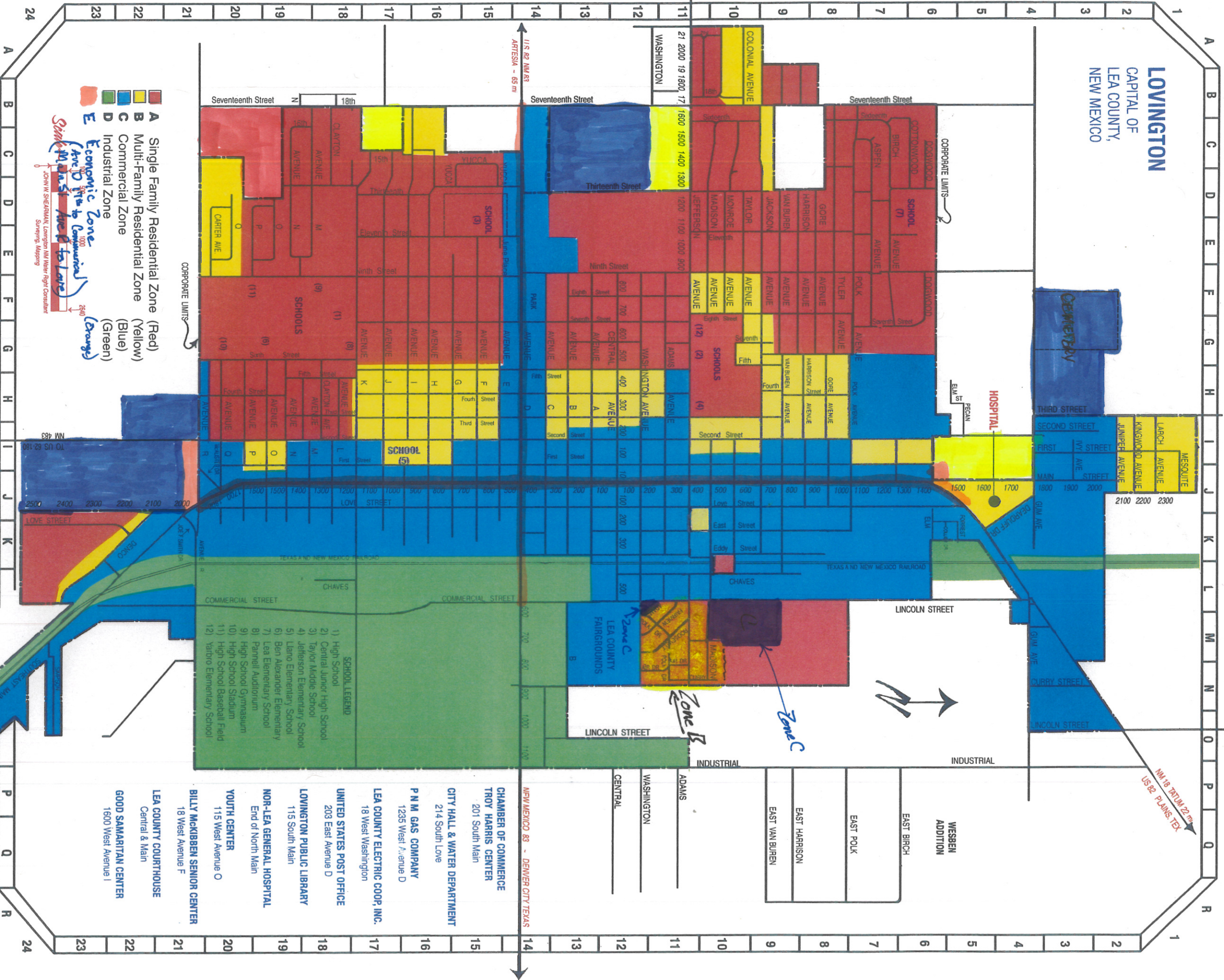
Cover Memo

Cover Memo

Cover Memo



LOVINGTON
CAPITAL OF
LEA COUNTY,
NEW MEXICO



Legend:

- A** Single Family Residential Zone (Red)
- B** Multi-Family Residential Zone (Yellow)
- C** Commercial Zone (Blue)
- D** Industrial Zone (Green)
- E** Economic Zone (Orange)

Handwritten note: Sink in area 1000 ft to 1200 ft (Orange)

ADAMS AVENUE	F, L-11	AVENUE O	E, J-19	DOGWOOD	C-6	JACKSON AVENUE	F-9	ROSSER PLACE	K-24
AIR AVENUE	N-12	P	E, I-20	EAST STREET	K-12, 24	JEFFERSON AVENUE	F-11	ROOSEVELT ST	M-11, 14
AVENUE A	L-13	Q	E, J-20	EDDY STREET	K-12	JUNE PLACE	E-15	SECOND STREET	I-3, 17
B	M-13	R	L-21	EIGHTEENTH STREET	B-11	JUNIPER AVENUE	I-2	SEVENTEENTH ST	B-16
C	M-14	ASPIN	C-7	EIGHTH STREET	F-10, 17	KINGWOOD AVENUE	I-2	SEVENTH STREET	G-10
D	M-14	BIRCH	C-7	ELEVENTH STREET	E-10, 17	LARCH AVENUE	I-1	SIMPSON	M-23
E	C, I-15	CARTER AVENUE	E-20	FAIRVIEW	L-11	LINCOLN STREET	O-3, 12	SIXTEENTH ST	B-7, 10, 19
F	I-15	CENTRAL	H-12	FIFTH STREET	G-10, 16, 17	LOVE STREET	K-19, 24	SOUTH STREET	G-9, 20
G	I-16	CHAVES STREET	L-E, 12, 24	FIRST STREET	I-3, 17	MADISON AVE	D, I, M-10	SOUTH EAST MAIN	K-22
H	I-16	CLAYTON AVENUE	H-18	FOURTEENTH STREET	C-15	MAIN STREET	J-4, 19	TAYLOR AVENUE	E-10
I	J-17	COLLIER DRIVE	K-5	FOURTH ST	H-10, 16, 20	MESQUITE AVENUE	J-1	THIRD STREET	M-3
J	J-17	COMMERCIAL ST	L-3, 15, 24	GORE AVENUE	E-8	MONROE AVENUE	D-10	THIRTEENTH ST	D-10, 17
K	J-17	COTTONWOOD	C-6	GUM AVENUE	J, M-4	NINTH STREET	E-15	TWENTY FIRST ST	A-11
L	J-18	CURRY STREET	N-3, 11, 14	HARRISON AVENUE	E, H-9	OTERO STREET	M-3	TYLER AVENUE	F-8
M	D, J-18	DE BACA STREET	M-3	HICKORY AVENUE	L-3	PARK	M-11	VAN BUREN AVENUE	F-9
N	D, J-19	DENCOE DRIVE	K-22	IVY AVENUE	I, L-3	POLK AVENUE	F-7	WASHINGTON AVENUE	G-12

