

**CITY OF LOVINGTON**  
**REGULAR MEETING OF PLANNING AND ZONING COMMISSION**

Tuesday, February 13, 2024 4:00 PM  
TO BE HELD AT 214 SOUTH LOVE STREET

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**AGENDA**

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Notice of this meeting has been given to the public in compliance with Section 10-15-4 NMSA 1978

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**OPEN MEETING**

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**Call To Order**

**Roll Call**

**Invocation**

**Pledge of Allegiance and Zia**

**Approval of Agenda**

**Consideration of Minutes**

**COMMISSIONERS AND STAFF REPORT**

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**PUBLIC COMMENT**

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**NON-ACTION ITEMS**

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- 603 W Ave I compliance issue

**ACTION ITEMS**

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- Variance request for 507 W Ave G Carport size and setback
- Special use permit for El Sazon Mexicano food truck

**ADJOURNMENT**

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If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the City Clerk at 575-396-2884 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk at 575-396-2884 if a summary or other type of accessible format is needed 72 HOURS PRIOR TO THE MEETING

**CITY OF LOVINGTON**  
**COMMISSION STAFF SUMMARY FORM**

MEETING DATE: 2/13/2024



Item Type: Other Action

SUBJECT: 603 W Ave I compliance issue  
DEPARTMENT: Planning and Zoning  
SUBMITTED BY: Crystal R Ball, CFM, CZO  
DATE SUBMITTED: 11/27/2023

**COMPREHENSIVE PLAN IMPLEMENTATION:**

LU 2.0 Support neighborhood initiatives to address concerns and improvements

**STAFF SUMMARY:**

discussion with the commission on the issues and violations on the property and the best approach to resolve.

**FISCAL IMPACT:**

**RECOMMENDATION:**

**ATTACHMENTS:**

Description

electrical permit

application and owners floor plan

floor plan

Google earth view

Type

Cover Memo

Cover Memo

Cover Memo

Cover Memo

**STATE OF NEW MEXICO**

CONSTRUCTION INDUSTRIES DIVISION  
ELECTRICAL BUREAU  
2550 CERRILLOS RD  
SANTA FE, NM 87505

**Electrical Permit**

Permit Date: 10/31/2023  
Permit Type: Residential  
Permit No: ELER\_20233317226  
Project Name: ab kitchen  
Inspector: Aaron Moore

**INSPECTION REQUESTS:**

Albuquerque Area: (505) 222-9813  
Rest of New Mexico: (877) 243-0979

<b>Owner:</b> lisa martin	<b>Site Address:</b> 603 West Avenue I, Lovington, New Mexico, USA
<b>Phone:</b> (575) 605-2958	
<b>Directions:</b> on right off ave i	
<b>Contractor:</b> CIRCLE INNOVATORS LLC	
<b>Phone:</b>	
<b>SCOPE OF WORK:</b>  Alteration/Renovation/Repair/ Replace to Existing Electrical System or Equipment Lighting/ Power	
<b>AMOUNT OF PERMIT FEE:</b> 72.00	
<b>INSPECTOR:</b> Aaron Moore	<b>PHONE:</b> 5057950335

The above permit has been approved by the Electrical Division of the Construction Industries, State of New Mexico it issue for the purpose shown. This Permit must be posted in a conspicuous place at the site where construction is located.

NOTICE: If no inspections are performed within 180 days, the permit will expire and will be required to be renewed at full price.

To schedule an inspection please contact our call center at 505-222-9813 or 1-877-243-0979. You may also request an inspection by email to [CID.Inspection@state.nm.us](mailto:CID.Inspection@state.nm.us). If by email you must include permit number, site address, contact name and phone number. The email submission is an easy, efficient method for requesting inspections. Upon receipt of emailed inspection request, a confirmation email will be sent to the requestor



**Project Property Address:** 603 w avenue i street Lovington

City Planning & Zoning Coordinator: Crystal R. Ball, CFM, CZO

Email- [cball@lovington.org](mailto:cball@lovington.org)

Phone: (575) 396-9301

## City Building Permit Application

The following check list provides additional requirements for building application. Please attach all of the requested documentation, sign, and date.

### Building Permit Requirements

- 1) Submit a completed legible, signed and dated Planning and Zoning Application. All fields must be completed in order to process the application. This document provides the City planning and zoning with the basic information for all permitting applications. ☒
- 2) Provide proof of ownership or interest in the property. A deed with a legal description or property lease will meet this requirement. If the applicant is not the owner, an Affidavit by Property Owner(s) is required. ☐
- 3) Submit site plans for all structural work. Site plans must show the property lines, building dimensions (this includes height), lot area, lot dimensions, easements, building setbacks, road access points, and the location of utilities. *No Structure work Done* ☐
- 4) Submit a Property Address for Lea County Enhanced 9-1-1 System. ☐  
To obtain this information submit proof of ownership and legal description of property or known address to Lea County Emergency Management, Cassie Corley, Admin Coordinator Email- [ccorley@leacounty.net](mailto:ccorley@leacounty.net) Phone- (575) 391-2976 Fax- (575) 397-7413, Location- 1019 E Bender Blvd. Hobbs NM 88240
- 5) Submit a Floodplain Determination Letter. ☐  
To obtain this letter submit the Lea County Enhanced 9-1-1 System letter to The City of Lovington Planning and Zoning Coordinator, Crystal R Ball, CFM Email- [cball@lovington.org](mailto:cball@lovington.org). Location 214 S Love, Lovington NM 88260.
- 6) Submit a complete State building permit (CID) application cover sheet for the City Planner and Floodplain manager signatures, which must be acquired prior to submitting to the State. Project must pass preliminary inspection before City Planner will sign State permit. Submit the approved State building permit to the City Planner. *Contractor Submitted Electrical permit* ☐
- 7) Submit Access permit from NM DOT if site is on a State-owned Highway or Road. ☐



8) Call 811 BEFORE YOU DIG – to locate buried utility lines.

*No Digging Done* ☐

9) Preliminary inspections: Outline project area on your lot with flags, strings, or other markers. Contact City Planner at (575)-396-9301 to request a preliminary inspection. This is to verify compliance with setbacks, zoning and land development requirements. All inspections will be done during business hours. ☐

10) Pay City Permit Fee in the amount of \$ \_\_\_\_\_ Date paid \_\_\_\_\_ ☐

11) A final inspection is required after construction to ensure work meets all of the regulations set forth above. Call City Planner (575) 396-9301 to request final inspection. ☐

Applicant Name: Lisa Martin

Applicant Signature:  Date: 11/16/2023

Notes or recommendations for applicant from Planning and Zoning or Code Enforcement.

#### Preliminary Approval

Planning, Zoning, Codes Staff Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### Final Inspection

Planning, Zoning, Code Staff Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## PLANNING AND ZONING APPLICATION

- Type(s):
- |   |   |  |
|---|---|--|
| <input type="checkbox"/> ADDITION               | <input type="checkbox"/> PARK – RV or MH                                | <input type="checkbox"/> ANNEXATION                |
| <input type="checkbox"/> BUILDING (Residential) | <input type="checkbox"/> PORCH  | <input type="checkbox"/> ALTERNATE SUMMARY RE-PLAT |
| <input type="checkbox"/> BUILDING (Commercial)  | <input type="checkbox"/> ROOF / RE-ROOF                                 | <input type="checkbox"/> RE-PLAT (Major)           |
| <input type="checkbox"/> CAR PORT               | <input type="checkbox"/> SIGNAGE  | <input type="checkbox"/> SUBDIVISION(Preliminary)  |
| <input type="checkbox"/> CURB CUT               | <input type="checkbox"/> STORAGE UNIT                                   | <input type="checkbox"/> SUBDIVISION (Final)       |
| <input type="checkbox"/> FENCE                  | <input type="checkbox"/> SEWER CONNECTION                               | <input type="checkbox"/> CONDITIONAL/SPECIAL USE   |
| <input type="checkbox"/> MANUFACTURED HOME      | <input type="checkbox"/> TOWER  | <input type="checkbox"/> VACATION                  |
| <input type="checkbox"/> MODULAR HOME           | <input type="checkbox"/> WATER CONNECTION                               | <input type="checkbox"/> VARIANCE                  |
| <input type="checkbox"/> NEW HOME (Site built)  | <input checked="" type="checkbox"/> OTHER <u>relocated dryer outlet</u> | <input type="checkbox"/> ZONE CHANGE               |

Applicant Name: lisa martin

Mailing Address: 603 w avenue i lovington nm 88260

Phone Number: 575 964 0919

Property Address (Site Location): \_\_\_\_\_

Property Owner(s): lisa martin

Brief Description of Request: 

relocate dryer electrical to bedroom from existing dining room  
and change existing dryer outlet to standard 210 outlet. added new cabinet to existing wall and sink to existing plumbing

Subdivision: \_\_\_\_\_ Zone: ☐ A ☐ B ☐ C ☐ D

Block: \_\_\_\_\_ Lot: \_\_\_\_\_

Owner Number: \_\_\_\_\_ Parcel Number: \_\_\_\_\_

Book: \_\_\_\_\_ Page: \_\_\_\_\_

Present Use of Property:

Applicant Signature:  Date: 11/15/2023

*To ensure placement on the agenda, submit all materials three weeks in advance of your scheduled meeting.*

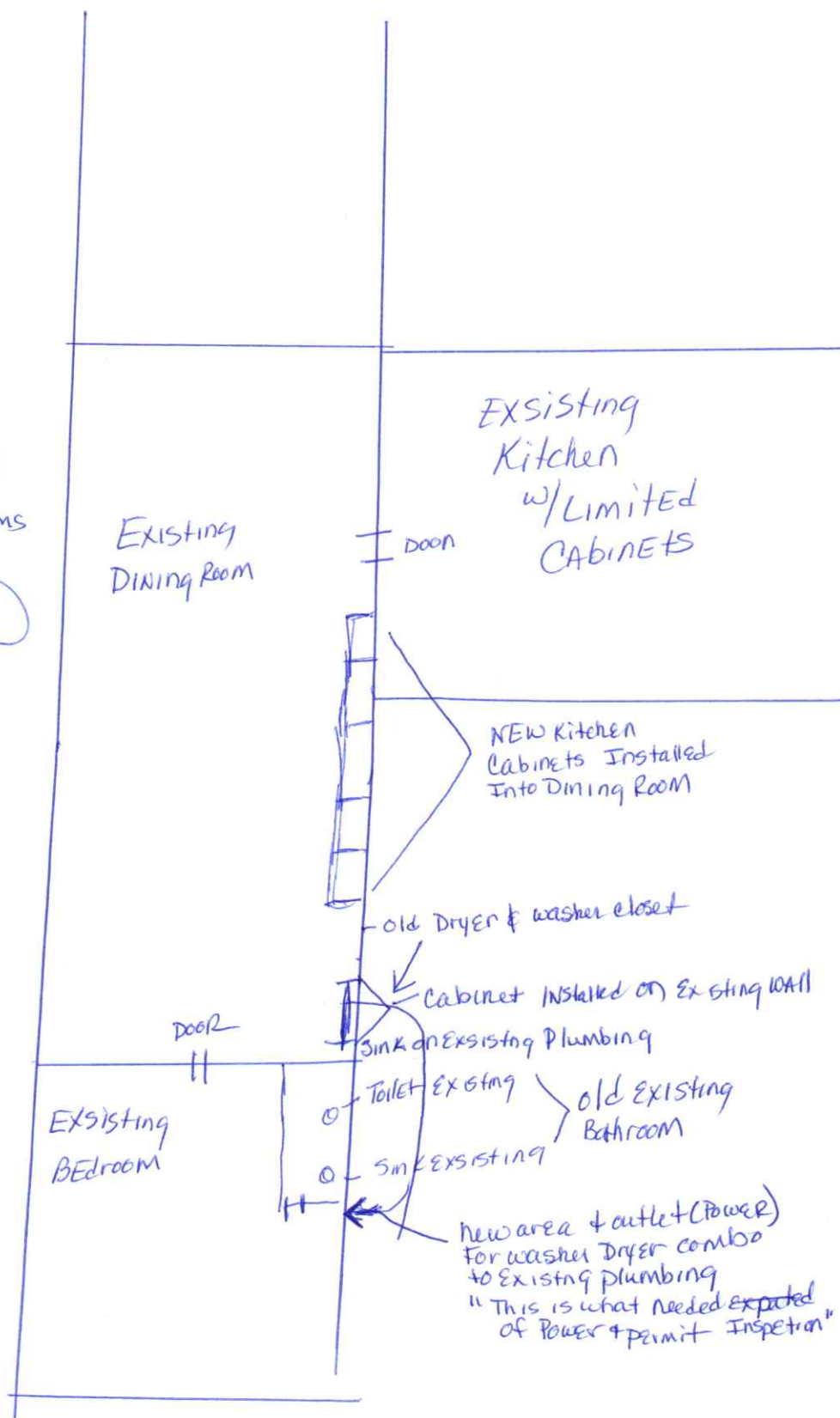
### APPLICATION RECEIVED BY PLANNING AND ZONING

Planning, Zoning, Code Staff Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Standard Kitchen cabinets  
Installed To Existing wall for storage  
Because my Kitchen is small  
updated washroom sink on Existing  
Plumbing.  
Home 1950 needed updating Basic Items  
No Major Construction

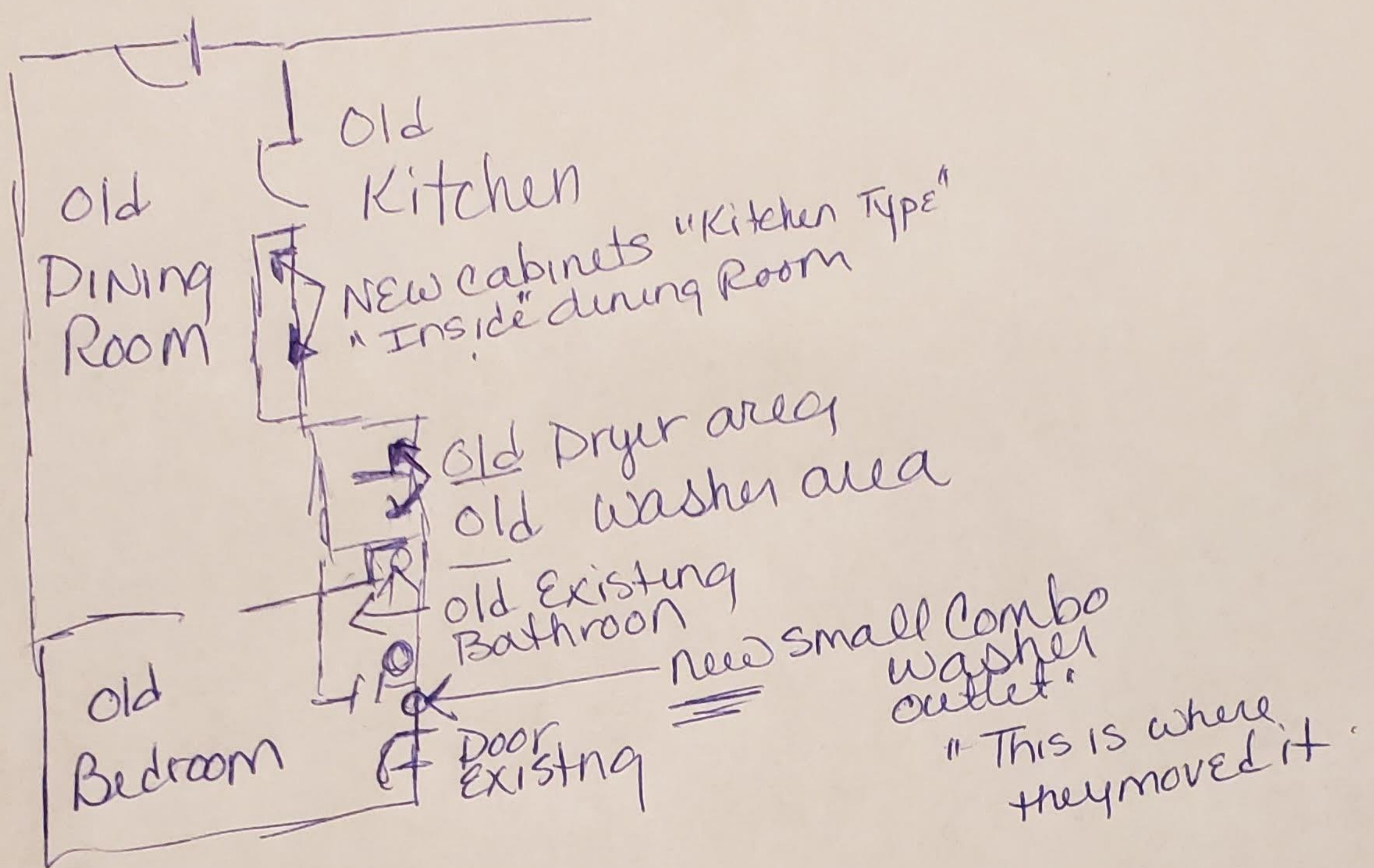
Lisa M. Marked





room

only moved old dryer Electrical  
to New area in bedroom for  
A small Combo washer unit  
added New Cabinets in dining Room



~~Shant~~

- NO WALLS MOVED -
- NO MAJOR BUILDING -
- Just Moved Power -
- Re did Floors to Ceramic tile
- and added Kitchen Cabinets to dining Room
- FOR Storage.



603 W Ave I

Non compliant issues

Legend

W Ave I

W Ave I

Google Earth

Image © 2023 Airbus



100 ft



**CITY OF LOVINGTON**  
**COMMISSION STAFF SUMMARY FORM**

MEETING DATE: 2/13/2024



Item Type: Other Action

SUBJECT: Variance request for 507 W Ave G Carport size and setback  
DEPARTMENT: Planning and Zoning  
SUBMITTED BY: Crystal R Ball, CFM, CZO  
DATE SUBMITTED: 12/14/2023

**COMPREHENSIVE PLAN IMPLEMENTATION:**

LU 2.0 Support neighborhood initiatives to address concerns and improvements

**STAFF SUMMARY:**

Owner of 507 W Ave G is requesting a variance for the carport on the north side of his property. The carport is over the size limit of 720sqft and has no side yard setback.

No State or City permit was pulled for this structure, there is approximately 25' from property line to the back of curb. The carport is within the property line and is 1050sqft. which is 330sqft over the maximum size allowed by code.

The owner also built a metal porch on the opposite side of the mobile home without City of State permits. This structure has no setback issues but does require building permits.

**FISCAL IMPACT:**

**RECOMMENDATION:**

Due to the large easement on the side, Staff recommends conditional approval with final approval after the owners get required State building permit for the carport and porch structures and passes the State required inspection.

**ATTACHMENTS:**

Description	Type
Streetview Picture	Exhibit
Streetview Picture 2	Exhibit
owners site plan	Cover Memo
aerial view	Cover Memo



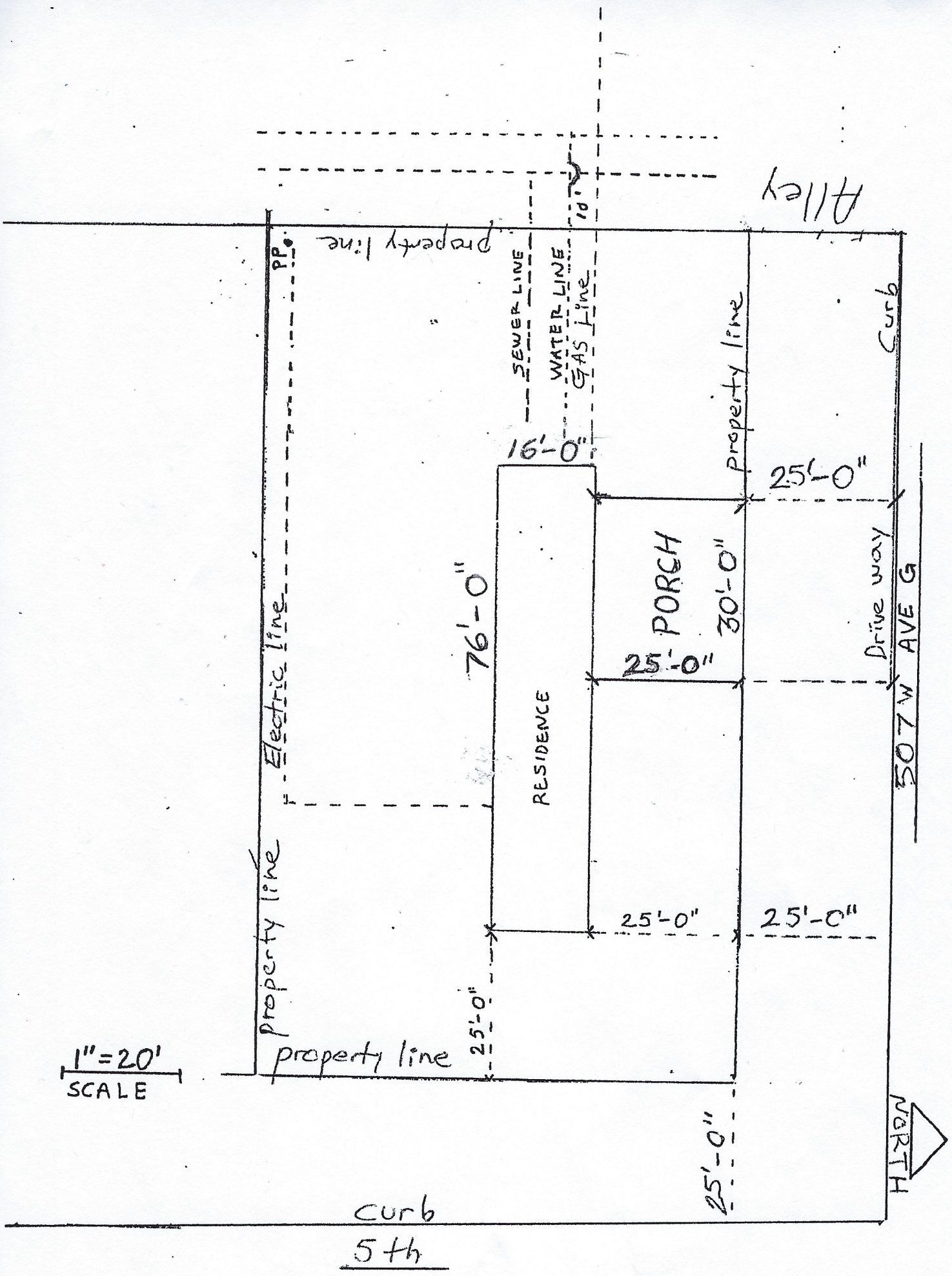






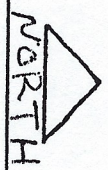



Alley



1"=20'  
SCALE

Curb  
5th



An aerial photograph of an industrial or commercial area. A large, L-shaped building with a bright orange roof is the central focus. Several cars are parked in the lot around the building. To the left, there's a white-roofed structure. The area is bordered by streets. The text 'West Avenue G' is overlaid horizontally across the top, and 'South 5th Street' is overlaid vertically on the right side.

West Avenue G

South 5th Street

**CITY OF LOVINGTON**  
**COMMISSION STAFF SUMMARY FORM**

MEETING DATE: 2/13/2024



Item Type: Other Action

SUBJECT: Special use permit for El Sazon Mexicano food truck  
DEPARTMENT: Planning and Zoning  
SUBMITTED BY: Crystal R Ball, CFM, CZO  
DATE SUBMITTED: 12/20/2023

**COMPREHENSIVE PLAN IMPLEMENTATION:**

LU 1.0 Encourage compact and compatible development

**STAFF SUMMARY:**

Owner of El Sazon Mexicano Food truck has requested a business registration for the truck to be located at 828 W Jackson Ave.

This lot is Zoned as an A Zone, Single Family dwelling district, although historically there has been a small covenant store, a grocery store, and a Dr Office in the existing buildings on site that does not allow a new commercial type business to be on the site.

With this lot being historically used as a commercial property staff feels it is adequate to allow a special use permit for the food truck on the lot.

There is adequate parking and the property owner has a written rental agreement with the food truck owner for parking space of the food truck and access to a restroom in the building.

Special use permits need to have a time frame attached to it or only the specified use and once the use is removed it is no longer valid.

**FISCAL IMPACT:**

None

**RECOMMENDATION:**

Staff needs recommendation for the special use from Planning and Zoning to take to City Commission.

**ATTACHMENTS:**

Description	Type
Owners request letter	Cover Memo
application	Cover Memo
Streetview Picture	Cover Memo
aerial view of location	Cover Memo

The reason I am requesting a special use permit is to be given the opportunity to operate a mobile food business -El Sazon Mexicano-.

El Sazon Mexicano would be located in an area that is initially zoned for residence and not commercial use. That is why I am needing to be given permission to be stationed on the property of 828 W Jackson Ave. However at the moment it is a property that is used commercially and has an operating store at the moment. A store that hasn't been a negative impact on the neighborhood community. If given the opportunity to set up there, my business would contribute to the town in a positive way as well economically and give the citizens of Lovington another menu option for lunch and dinner.

Operating hours of El Sazon Mexicano will be 10:00AM - 5:00PM from Tuesday to Sunday.





Project Property Address: 828 W Jackson Ave  
City Planning & Zoning Coordinator: Crystal R. Ball, CFM  
Email- cball@lovington.org  
Phone: (575) 396-9301

## City Special Use Permit Application

The following check list provides additional requirements for your specific application. Please attach all of the requested documentation, sign, and date. A **Special Use Permit (SUP)** is required for those uses **not** permitted in the zoning district in which the use is located.

### Zoning Requirements

- 1) Submit a completed Planning and Zoning Application. All fields must be completed and legible in order to process the application. This document provides the basic information required for all permitting applications. ☒
- 2) Pay the appropriate SUP permit fee(s) \$ 150.00 Date paid 12-14-23. ☒
- 3) Provide proof of ownership or interest in the property. A deed with a legal description or property lease will meet this requirement. If the applicant is not the owner, an Affidavit by Property Owner(s) is required. ☒
- 4) Submit a site plan. Site plans must show the property lines, existing or purposed buildings/structures, lot area, lot dimensions, easements, building setbacks, road access points, and the location of utilities. ☒
- 5) Submit a proposal letter that details the following: ☐
  - Proposed use
  - Reason(s) why the request is being made
  - Potential impacts (positive and negative) that may result from proposed use, including those related to safety, noise, odors, traffic, health, quality of life, and property values
  - For Proposed Commercial Uses and Home Occupation Requests the letter should specify the type of business (retail, manufacturing, etc.), days and hours of operation, proposed number of employees, and the anticipated traffic/clientele.
- 6) Representation at 2 scheduled public hearings to present the request and answer questions, before the Planning and Zoning Commission and the City Commission. ☒

Applicant Name: Anna Medina

Date: 12/14/2023

Applicant Signature: Anna Medina

## PLANNING AND ZONING APPLICATION

- Type(s):
- |   |   |  |
|---|---|--|
| <input type="checkbox"/> ADDITION               | <input type="checkbox"/> PARK – RV or MH                            | <input type="checkbox"/> ANNEXATION                |
| <input type="checkbox"/> BUILDING (Residential) | <input type="checkbox"/> PORCH                                      | <input type="checkbox"/> ALTERNATE SUMMARY RE-PLAT |
| <input type="checkbox"/> BUILDING (Commercial)  | <input type="checkbox"/> ROOF / RE-ROOF                             | <input type="checkbox"/> RE-PLAT (Major)           |
| <input type="checkbox"/> CAR PORT               | <input type="checkbox"/> SIGNAGE                                    | <input type="checkbox"/> SUBDIVISION (Preliminary) |
| <input type="checkbox"/> CURB CUT               | <input type="checkbox"/> STORAGE UNIT                               | <input type="checkbox"/> SUBDIVISION (Final)       |
| <input type="checkbox"/> FENCE                  | <input type="checkbox"/> SEWER CONNECTION                           | <input type="checkbox"/> CONDITIONAL/SPECIAL USE   |
| <input type="checkbox"/> MANUFACTURED HOME      | <input type="checkbox"/> TOWER                                      | <input type="checkbox"/> VACATION                  |
| <input type="checkbox"/> MODULAR HOME           | <input type="checkbox"/> WATER CONNECTION                           | <input type="checkbox"/> VARIANCE                  |
| <input type="checkbox"/> NEW HOME (Site built)  | <input checked="" type="checkbox"/> OTHER <u>mobile Food Vendor</u> | <input type="checkbox"/> ZONE CHANGE               |

Applicant Name:

Mailing Address:

Phone Number:

Property Address (Site Location):

Property Owner(s):

Brief Description of Request:

Anna Medina  
1805 W Van Buren Ave. Lovington nm 88260

575-4412708

828 W Jackson

Soledad Guillen

Mobile Food Vendor

Subdivision:

Zone:


☐ B

☐ C

☐ D

Block:

Lot:

Owner Number: 20307

Parcel Number: 4000 203070002

Book: 2014

Page: 427

Present Use of Property:

store/commercial

Applicant Signature: Anna Medina

Date: 12/14/23

To ensure placement on the agenda, submit all materials three weeks in advance of your scheduled meeting.

### APPLICATION RECEIVED BY PLANNING AND ZONING

Planning, Zoning, Code Staff Name:

Gabriel Astorga

Signature:

Gabriel Astorga

Date:

12-14-23

**CITY OF LOVINGTON**  
**BUSINESS REGISTRATION APPLICATION**  
**RENEWAL NOTICE DUE BY MARCH 15, 2023**  
**PLEASE REMIT REGISTRATION FEE OF \$25.00**

RENEWAL ☐ NEW BUSINESS ☒

NAME OF BUSINESS: El Sazon Mexicano

MAILING ADDRESS 1805 W Van Buren ave.

CITY, STATE, ZIP Lovington nm 88260

STREET LOCATION IN LOVINGTON: 828 W Jackson

NEW MEXICO C.R.S. TAX I.D. #: 03639281002

TYPE OF BUSINESS Food truck

NAME OF BUSINESS OWNER: Anna Medina

BUSINESS PHONE # (575) 441-2708

DATE: 12/14/23

SIGNED: Anna Medina

Anna Medina  
(Print name and title)

City of Lovington  
P.O. Box 1268  
Lovington NM 88260  
575-396-2884

\*\*\*\*\*  
\*\*\*\*\*

**FOR OFFICE USE:**

OFFICIAL RECEIPT NUMBER ISSUED: \_\_\_\_\_ DATE PAID: \_\_\_\_\_

TYPE OF PAYMENT: CHECK/MONEY ORDER \_\_\_\_\_ CASH \_\_\_\_\_ CREDIT CARD \_\_\_\_\_

EXPIRATION DATE: December 31, 2023

**CITY OF LOVINGTON**  
214 S. LOVE STREET  
LOVINGTON, NM 882604219  
5753962884

Cashier: Shannon  
14-Dec-2023 4:08:56P

1 Special Use Permit-828 W Jackson	\$150.00
<b>Total</b>	<b>\$150.00</b>
CASH SALE	\$150.00
Cash tendered	\$150.00

Online: [https://clover.com/  
p/2MZEB44CBSGYC](https://clover.com/p/2MZEB44CBSGYC)

\*\*\* REPRINT \*\*\*

Clover ID: MFV30JAARR9MP  
Payment 2MZEB44CBSGYC

Clover Privacy Policy  
<https://clover.com/privacy>

**CITY OF LOVINGTON**  
214 S. LOVE STREET  
LOVINGTON, NM 882604219  
5753962884

Cashier: Shannon  
19-Dec-2023 3:20:48P

1 Notary- A. Medina	\$5.00
<b>Total</b>	<b>\$5.00</b>
CASH SALE	\$5.00
Cash tendered	\$5.00

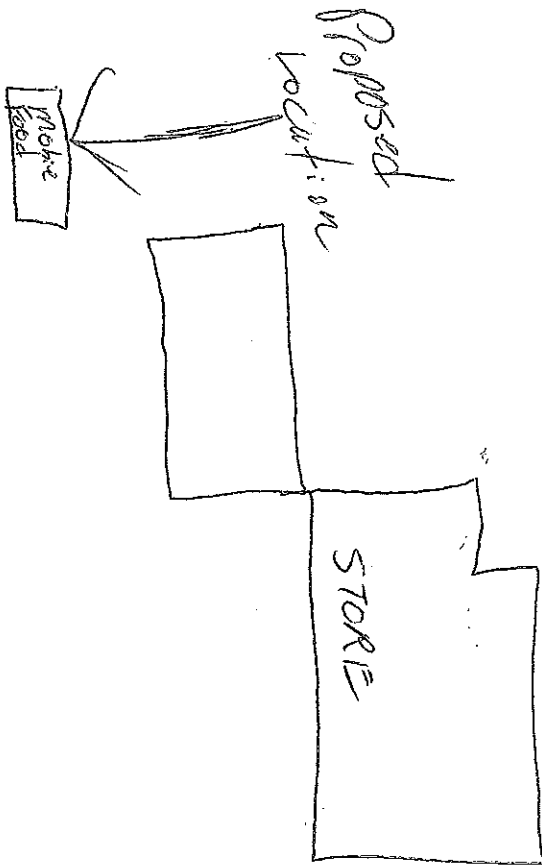
Online: [https://clover.com/p/  
VB842HR6GTC74](https://clover.com/p/VB842HR6GTC74)

Clover ID: FGF05GQK3C7B4  
Payment VB842HR6GTC74

Clover Privacy Policy  
<https://clover.com/privacy>

- Vender Comida
- En el area es zona de residencial y es zona de comercio.
- \* Ayudar a la comunidad económicamente y crecimiento
  - \* otra opcion mas de comer
  - \* NO ahí impactos negativos
- Horario 10am-5pm martes a Domingo

9th



Jackson Ave



# CERTIFICATE OF TITLE

MVD-10030  
REV. 04/21

VEHICLE IDENTIFICATION NUMBER

3GJ1FC1H4PM000883

ENGINE OR OTHER I.D. NUMBER

TYPE OF TITLE

ORIGINAL

TITLE NUMBER

2331706N5848993

PREVIOUS TITLE NUMBER AND STATE (1ST REG) DATE OF ISSUE

23181PH45590188 NM 11/13/2023

YEAR	MAKE	MODEL	BODY	CYLS.	DGVW	WT./WHEELS	TYPE OF FUEL	LIENS
2023	HMTR	UNKNOWN	UT	0	3500	3150		0

1st LIENHOLDER (OR OWNER(S) IF NO LIEN)  
EL SAZON MEXICANO LLC

LICENSE PLATE NUMBER(S)  
83720TRL

1805 W VAN BUREN AVE  
LOVINGTON NM 88260-3026

VEHICLE CLASS  
TRAILER

CLERK  
MH

FILE DATE

MATURITY DATE

\*ODOMETER & CODE

MH SIZE

CNTY.

REGISTERED OWNER(S)  
EL SAZON MEXICANO LLC

LOCATION OF MANUFACTURED HOME

1805 W VAN BUREN AVE  
LOVINGTON NM 88260-3026

SECOND LIENHOLDER

ODOMETER CODES: AM = ACTUAL VEHICLE MILEAGE, EL = MILEAGE IN EXCESS OF MECHANICAL LIMITS, NM = NOT ACTUAL MILEAGE, WARNING-ODOMETER DISCREPANCY OR EX = EXEMPT

NOT A TITLE NO.

DO NOT CARRY IN VEHICLE - KEEP IN SAFE PLACE, IMPORTANT: THERE IS AN ADDITIONAL STATUTORY FEE FOR FAILURE BY PURCHASER TO APPLY FOR TRANSFER WITHIN 30 DAYS FROM DATE OF SALE.

I hereby certify, that interest in the vehicle described above on this Certificate of Title is hereby released.

RELEASE OF LIEN Name of Lienholder: \_\_\_\_\_ Date \_\_\_\_\_  
Full Signature of Authorized Agent \_\_\_\_\_

This Certificate of Title is evidence of legal ownership of the vehicle described above. Upon sale of this vehicle, this certificate must be properly assigned below and presented by the purchaser to the Motor Vehicle Division for transfer. The Division is not responsible for false or fraudulent statements made in connection with this Certificate of Title or held liable for recording errors.

IMPORTANT: Buyer (except for dealer) must apply to the Motor Vehicle Division within 30 days for transfer of title and registration. Federal and state law requires the seller (including dealers) to state the odometer mileage upon transfer of ownership. ANYONE CONVICTED OF A FALSE ODOMETER STATEMENT WILL BE SUBJECT TO FINES AND/OR IMPRISONMENT.

ASSIGNMENT OF TITLE FOR THE EXACT AMOUNT OF \$ \_\_\_\_\_ I (we) hereby sell, assign, transfer and convey this \_\_\_\_\_ day of \_\_\_\_\_, YR \_\_\_\_\_ to \_\_\_\_\_

Buyer's Name(s): \_\_\_\_\_

Address \_\_\_\_\_

the vehicle described above on this Certificate of Title and warrant it at time of delivery to be free of any liens or encumbrances unless specified below. IF NO LIEN, WRITE WORD "NONE"

Name & Address of Lienholder \_\_\_\_\_

Lienholder No. (if any) \_\_\_\_\_ File Date \_\_\_\_\_ Maturity Date \_\_\_\_\_

ODOMETER DISCLOSURE STATEMENT: I (we) hereby certify that the ODOMETER READING of this vehicle is: \_\_\_\_\_ (NO TENTHS) miles and that stated mileage is (check one): A ☐ the actual mileage OR B ☐ Mileage in excess of mechanical limits OR C ☐ NOT the actual mileage: WARNING-ODOMETER DISCREPANCY OR D ☐ Exempt.

Signature(s) \_\_\_\_\_ X \_\_\_\_\_ Printed Name \_\_\_\_\_

of Seller(s) \_\_\_\_\_ X \_\_\_\_\_ Printed Name \_\_\_\_\_

Signature(s) \_\_\_\_\_ X \_\_\_\_\_ Printed Name \_\_\_\_\_

of Buyer(s) \_\_\_\_\_ X \_\_\_\_\_ Printed Name \_\_\_\_\_

NEW MEXICO MOTOR VEHICLE DIVISION

11322152640219

## RENTAL AGREEMENT FOR A SITE

**PARTIES.** This State Lease Agreement (the "Agreement") entered into on 12/19/2023 is between:

Name of the owner: Jesús M Guillén (the "Owner")

Owner Address: 828 W Jackson Ave., Y

Tenant name(s): Anna Medina (the "Tenant").

The Landlord and Tenant are collectively referred to in this Agreement as the "Parties."

**PROPERTY.** The owner rents a parking space located at the address 828 W Jackson Ave to tenant.

1. They will be allowed to use the bathroom at the 828 W Jackson Ave property.

Owner's signature: [Signature] Date: 12-19-23  
Printed name: Jesús M Guillén

-----  
Tenant Signature: Anna Medina Date: 12/19/23  
Printed name: Jesús M Guillén

Signed before me  
Jesus Guillen + Anna Medina  
On 19 of December 2023  
Wendy Perez  
Commission expires  
10/18/26

STATE OF NEW MEXICO NOTARY PUBLIC WENDY PEREZ COMMISSION # 1138999 EXPIRES OCTOBER 18, 2026
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